



**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
**Department of Health**  
**Health Regulations and Licensing Administration**  
**Pharmaceutical Control**

Dear Physician's Assistant:

Pursuant to the D.C. Uniform Controlled Substances Law (D.C. 4-29; D.C. Code § 48.901.02 (et. seq.) and regulations promulgated under 22 DCMR Chapters 10-15, every person who manufactures, distributes, dispenses, prescribes or who conducts research with controlled substances in the District of Columbia must be registered with the D.C. Department of Health (DOH). This registration is required in addition to federal registration with the U. S. Drug Enforcement Administration (DEA).

To apply for a new DC Controlled Substance Registration or to renew your current Registration, fill out the controlled substances application form enclosed. A separate registration is required for each place of business or practice that has independent activities where controlled substances are manufactured, distributed, dispensed, prescribed, research conducted, or stored on site.

To ensure that your application is processed timely, please follow the instructions provided. Incomplete applications will delay processing. Completed application packets include the following:

“Physician Assistant Delegation Agreement Form” signed by supervising physician(s). The supervising physician(s) must have a current up-to-date District of Columbia Controlled Substance Registration  
Completed and signed **legible** Controlled Substance Application Form Check or money order made out to “**D.C. Treasurer**”.

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|---|----------|
| ○ Initial and Renewal Biennial Registration | \$130.00 |
| ○ Duplicate Certificate                     | \$25.00  |
| ○ Late Filing Fee                           | \$35.00  |
| ○ Reinspection                              | \$130.00 |

Application package should be mailed to:  
Pharmaceutical Control  
717 14<sup>th</sup> Street N.W. 6<sup>th</sup> Floor  
Washington, DC 20005

**PLEASE NOTE THAT ONLY DISTRICT OF COLUMBIA GOVERNMENT OFFICIALS  
ARE EXEMPT FROM PAYMENT OF THE FEE.**

Should you have questions, please contact Mrs. Yvonne Briscoe Hall at (202) 724-7338 or via email at [yvonne.briscoe@dc.gov](mailto:yvonne.briscoe@dc.gov).

Sincerely,

Patricia M. D'Antonio, RPh, MS, MBA, CGP  
Executive Director  
District of Columbia  
Board of Pharmacy and Pharmaceutical Control

Enclosure